NATIONAL OFFICE
851 River View Park Street
Riverview Office Park
Halfway Gardens
Midrand
1685
Tel: 010 001 8500

LEGAL PRACTICE COUNCIL

Advert 25 of 2026
Internal & External

The Legal Practice Council (LPC) invites qualified and experienced candidates to apply for vacant positions at the Eastern Cape and Northen Cape Provincial Offices .

Vacancy	:	Legal Officer: Regulatory
Provincial Office	:	Northen Cape (Kimberly): **Ref No**: NC04/026
CTC Salary Package	:	R571 000 all-inclusive package p.a.

Minimum Appointment Requirements

Matric/Grade 12 Certificate; ▪ Law Degree; ▪Admission as a Legal Practitioner; ▪2 years post admission experience in a legal environment, of which 1 must be in prosecution; ▪ 2 years in a professional regulatory environment advantageous. Knowledge of Legal Practice Act, No 28 of 2014; ▪ Section 109 Regulations; ▪ Code of Conduct for all Legal Practitioners and Juristic Entities; ▪All aspects of law e.g., Road Accident Fund Act, Criminal Procedure Act, Labour Law; ▪Rules of the LPC; ▪Court procedure and the law of evidence; ▪Financial principles.

Skills & Competencies

Communication; ▪Attention to detail; ▪Interpersonal; ▪Accuracy; ▪Problem solving; ▪Critical thinker; ▪Prosecution; ▪Deadline driven; ▪Research; ▪Integrity; ▪Time management; ▪multi-tasking; ▪Writing; ▪Team player & ability to work under pressure.

Key Responsibilities

Assess complaints received on allegations of misconduct; ▪Gather and access all relevant information and documentation to evaluate the complaint;▪ Identify any additional areas of prima facie misconduct;▪Form a view on prima facie unprofessional misconduct both within and outside the purview of the complaint;▪ Investigate complaints within the allocated timeframe;▪ Participate in the Committee to provide recommendations on decision;▪ Record decisions of Committee and provide feedback to complainant and legal practitioner;▪Handle appeals on papers, if required;▪ Prepare agenda for the

Executive Committee: Adv Pule Seleka (SC) – Chairperson, Dr Llewelyn Curlewis - Deputy Chairperson, Adv Craig Watt-Pringle (SC), Mr Martus De Wet, Ms Nonduduzo Khanyile, Mr Sello Phajane, Adv. Matshoge Chabedi (SC), Acting Executive Officer: Ms. Pearl Arnold Mfusi

Committee if further roundtable discussions are to be held with all parties, when there insufficient evidence to prosecute;▪Lead the discussion with the Committee, resulting in a conclusion of the matter or if the matter needs to be referred to the Disciplinary Committee; ▪Formulate charges in accordance with applicable legislation; ▪ Prosecute the charge and lead witness to give evidence to support the charge;▪Coordinate appeals and reviews of findings of Committee;▪ Prepare a memorandum from Investigating Committee to conduct inspections; ▪Conduct follow-ups on inspections that have taken place;▪Report on investigation findings for further prosecution or dismissal or send to Disciplinary Hearing Committee adjudication; ▪Maintain records of decisions made by the Disciplinary Committee, Court or Council; ▪General Office administration,▪ Advisory support and staff supervision.

Vacancy	**:**	Legal Officer: Regulatory **(4 Months fixed-term contract)**
Provincial Office	**:**	Eastern Cape (East London): **Ref No**: EC07/026
CTC Salary Package	**:**	R44 438.97 p.m.

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The Legal Practice Council is committed to the achievement of employment equity and workforce representativity in accordance with its Employment Equity Plan and the Employment Equity Act, 55 of 1998. Preference may be given to suitably qualified candidates from designated groups in line with the Council's approved Employment Equity targets and operational requirements.

As male representation is currently underrepresented at this occupational level, suitably qualified male candidates are encouraged to apply.

NB: Interested and suitably qualified persons may send their applications, indicating the position they are applying for and the reference number on the subject line, for the attention of:

- **Ms Sive Brakfesi: Senior HR Officer: Recruitmenthq@lpc.org.za: Contact number: (010) 001 8500**

Kindly submit a recently updated comprehensive CV, as well as copies of all qualifications (Matric and Admission, where applicable); certificates must be attached, a copy of a valid South African ID and a driver's licence (where applicable). All appointments are subject to a vetting process and must yield positive results. The processing of your personal information by the Legal Practice Council will be done in accordance with the POPI Act 4 of 2013. Shortlisted candidates for some positions may undergo assessments to evaluate their competencies. Please note that correspondence will only be limited to shortlisted candidates. if you do not receive any response within 30 days from the closing date of the advert, consider your application unsuccessful.

Closing date for applications 30 November 2026; late applications will not be considered.

Disclaimer: The LPC reserves the right not to make an appointment.

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