OFFICE OF THE ACTING JUDGE PRESIDENT
WESTERN CAPE HIGH COURT

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TO : THE LEGAL PROFESSION

FROM : GOLIATH, AJP

SUBJECT : HELPDESK FOR THE LEGAL PROFESSION AT WCHC

DATE : 28 MAY 2024

MEMORANDUM

The Western Cape High Court has introduced two Helpdesk computers at the general office.

Over the years we have noted an increase in candidate attorneys and messengers looking for files not knowing the current status of the matter. Endless hours are spent waiting in queues to locate "missing" files, only to find them either on a Roll, with a Judge or in the archives.

To eliminate this long waiting time, we have introduced two Helpdesk computers which has "**READ ONLY**" access to most of our Registers in the civil section.

The Registers included are as follows:

1. Third division (unopposed motions, admissions);
2. Fourth division (trials, semi-urgent, opposed motions and civil appeals)

3. General office (all Registers from 2012 to 2024)
4. Chamber book Register
5. Rule 31(5) default judgment Register
6. Writ Register
7. Judge President allocation Register
8. Civil Pre-trial Register

We wish to urge members of the profession, messengers and all interested persons to make use of the facility provided.

The Helpdesk computers are based behind the Third division allocation clerk just outside the general office.

General training on the use of the computers can be directed to any of the Civil Registrars Ms. Dianna Healley DHealley@judiciary.org.za; Ms. Nicola Hanekom NHanekom@judiciary.org.za or Ms. Naseera Ebrahim nebrahim@judiciary.org.za

Members of the Public will be notified accordingly.

ACTING JUDGE PRESIDENT GOLIATH

To be issued to:

The Magistracy
The National Prosecuting Authority
Legal Aid South Africa
Cape Bar Council
Cape Town Attorneys Association
National Forum of Advocates
Bar Council of the NFA
WOZA Women in Law South Africa
Western Cape Association for Legal Practitioners
Tygerberg Attorneys' Association
Coastal Winelands Attorneys' Association

Legal Practice Council

Family Advocate

State Attorney

NADEL

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