



COMPLAINT OF MISCONDUCT

Schedule 5 (Rule 45.2)

A person wishing to complain against the conduct of a legal practitioner, a candidate legal practitioner or a juristic entity must initiate the process by completing and signing this document and lodging the original with the Council at the following address:

**PROCFORUM BUILDING, 123 PAUL KRUGER STREET, PRETORIA OR BY PREPAID POST
TO P O BOX 14-3, PRETORIA, 0001.**

In this document a reference to a "legal practitioner" is a reference to a legal practitioner, a candidate legal practitioner or a juristic entity, as the context requires.

***WE WILL ACKNOWLEDGE YOUR COMPLAINT AND GIVE YOU A REFERENCE NUMBER. PLEASE
QUOTE OUR REFERENCE NUMBER AT ALL TIMES ***

Please complete the document in print or typing

**Please note that it is your duty to inform the Legal Practice Council of any change in your
address or particulars after this complaint has been lodged.**

1.	COMPLAINANT'S DETAILS	
Full name and surname		
Identity number		
Home address and code:		
Postal address and code:		
E-mail address:		
Telephone number/s:		
Your Employer:		
Work Address:		
Employer's telephone number:		

2.	LEGAL PRACTITIONER'S DETAILS	
	Full name and surname	
	Where is the legal practitioner practising?	
	If the legal practitioner is an attorney, the name of the firm of attorneys where the attorney is practising.	
3.	DETAILS OF YOUR COMPLAINT	
	On which date did you instruct the legal practitioner?	
	What was the nature of your instruction to the legal practitioner? ie what did you ask the legal practitioner to do for you?	
	When last did you hear from or consult with your legal practitioner?	
	Was there a written letter of engagement? If so, please provide a copy.	
		Annexure:
4.	NATURE OF YOUR COMPLAINT	
	Into which of the following categories does your complaint fall?	
	Failure to account for money	
	Failure to respond to communications	
	Failure to deal properly with your instructions	
	Fees and costs	
	Other	
5.	NATURE OF THE WORK	
	Third party/motor vehicle accident claim	
	Deceased estate	
	Property transaction	
	Divorce proceedings	
	Criminal proceedings	

Please complete only if your complaint does not fall within any of the above categories

(Use a separate schedule if the space is insufficient)

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FURTHER DETAILS OF YOUR COMPLAINT

Did the legal practitioner send you you any letters after your instructions to him/her? (If you are in possession of such letters, please enclose only the letters relevant to your complaint.

Annexure/s:

Please state point by point why you are unhappy with the legal practitioner? In what way did he/she fail to do the work you expected to be done?

(Use a separate schedule if the space is insufficient)

Signed by the complainant at _____ on _____

COMPLAINANT